

Modale Public Library

Board Meeting Minutes

August 30, 2022

Present: Diane Pratt Lisa Vavra
Jennifer Skinner Kim Bentsen
Ruth Zahner Chris Skinner

President Jennifer called the meeting to order. The minutes were read and approved.

The timecard for Diane (61 hrs.) and the time card for Lisa (3 hrs) were presented (64 hrs total) and the purchases made using the Green Dot card were reviewed:

\$38.74 – adult books, \$8.03 – Jr. book, \$4.15 – craft, \$16.59 – backpack supplies, \$60.01 – game prizes, \$14.95- brackets and \$7.95. -July monthly card fee, and \$7.95 – Aug. monthly card fee. (**\$158.37**)

Chris moved we pay the time cards and card purchases. Ruth seconded. Carried.

Discussion was held on the transaction fees and we want to look into a bank card or different card to eliminate the loaded card fees.

Circulation: 51 Door Count: 107 ILL: 8

The School Backpack Giveaway total was \$254.90.

There were 24 backpacks given out to school children. Diane even delivered to some families.

The magnifying lamp and 77 new large print books are arriving from the Dean J. King grant money. A wonderful addition to our catalog! The Final Report back to the grant foundation is due.

Diane presented data on the budget and we will review and approve the budget next month.

Chris presented the SWIA grant request for the iPads, cases, and screen protectors. After review, we agreed to add a multiple charging station and the Microsoft Word program for the desk computer into the request. Chris will add the changes and submit the grant application.

\$60 was added to the petty cash from a patron donor.

Sheri has been helping Diane set up the **new computers**. Friends will need to be reimbursed for the purchase.

The bill for reimbursement of computers of \$2873.26 was given to the clerk. (to come out of the 2021-22 budget when it was ordered.)

The Modale Fun Day on Sept. 10 was discussed. We will be selling culled books and handing out fliers of the upcoming events and library information. Jennifer will fix the large marker board to highlight the library activities. Diane has 2 family helpers and Nina and Ruth can help.

The rotating book shelf is being used and the diaper changing station has been installed in the bathroom and has been used! Thanks to Charlie and Marty.

Sheri reported she will soon be receiving the plaque and have the Free Little Library registration completed.

Diane had us review an article she wrote about our new Free Little Library for the newspaper. It is ready to submit!

Lisa will substitute for Diane on Sept. 3 and 13.

A November 5, Family Craft – Build-a-Friend- was explained and Ruth and Lisa volunteered to help. We will discuss it more next mtg.

Sept. 24, is scheduled for the cleaning and inventory of the supply room and office. Volunteers can come and help.

Halloween Open House will be– Mon. Oct. 31. 5:30- 7:30. Books and candy will be provided. Friends agreed to have candy bags to hand out. Diane will look into purchasing books from the Scholastic Book Co.

We will ask the Town for their annual donation of \$75 to help purchase books and candy. Also, ask the clerk to scan or screen shot all library bills each month that she makes and e-mail to the library for our monthly reports. (bills for internet, electric, and wages, etc.)

At the Aug. T. C., Jennifer asked if they would approve Lisa to fill in Susan Kirlin's term on the board. They want to have applications submitted to them and then approve the new board member. Diane will have the applications at the library and post the ad online and on posters.

Oct. 8 at 6:30, was a possible date to have a community Movie night, using a movie projector and outside screen. Tabled for more discussion and planning.

The Fall Fundraiser is set for Nov. 19, 9-noon.

At the next T. C. meeting. Sept. 12, we will ask for their annual \$75 Halloween contribution.

We agreed to changing the time of the monthly board meetings to 5:30.

Next meeting will be **Sept. 27 at 5:30 p.m.**

Susan moved we adjourn. Deb seconded. Meeting adjourned.

Ruth Zahner, sec.