

### **Bulletin Board and Display Policy**

The library will implement a policy to ensure regular updates of bulletin boards each season. Specifically, the library staff will be responsible for updating the bulletin boards with relevant and engaging content at the beginning of each new season. Additionally, the post office bulletin board will undergo monthly updates to feature current announcements and information. This policy aims to keep the community informed and enhance overall engagement with the library and post office services.

### **Friends of the Modale Public Library Policy**

The role and responsibilities of the Friends group in supporting and enhancing the library's mission and services. The Friends group will interact with the library staff and administration, including communication channels, decision-making authority, and collaboration on programs, fundraising efforts, and volunteer activities. The Friends group will also foster a strong and mutually beneficial relationship between themselves as a group and the library, promoting cooperation, transparency, and shared goals.

### **Hours (Holiday and Weather) Policy**

The library will implement a policy in collaboration with the library director and board of trustees, outlining the creation of a schedule for holiday week hours. In addition, the policy will specify that the library will follow the West Harrison school cancellation system for weather-related closings. This policy will ensure transparency and consistency in determining the library's operating hours during holidays and address any potential closures due to adverse weather conditions.

### **Programs for Youth and Adults Policy**

The library will ensure a minimum of one monthly event catered specifically to the youth as well as a minimum of one monthly event exclusively for adults. The library aims to cater to the diverse interests and needs of both age groups, fostering community engagement, learning opportunities, and cultural enrichment for library patrons of all ages.